



HOUSING

# STATE OF COLORADO

John W. Hickenlooper, Governor

## Department of Local Affairs

Reeves Brown, Executive Director

### Division of Housing

Pat Coyle, Director

## REQUEST FOR PROPOSALS

**To:** State and Local Governments  
Housing Authorities  
Nonprofit Housing Development Agencies  
Qualified Others

**From:** Pat Coyle, Director

**Date:** March 18, 2011

**Re:** Instructions for Submitting Applications to the Colorado Division of Housing  
For Neighborhood Stabilization Program III (NSP3) Funding

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## *INSTRUCTIONS*

### *APPLICATION TO THE COLORADO DIVISION OF HOUSING (CDOH) FOR NEIGHBORHOOD STABILIZATION PROGRAM III (NSP3) FUNDING*

**DEADLINE:** We must receive your application for Neighborhood Stabilization Program III (NSP3) funding by **FRIDAY, MAY 20, 2011.**

**SEND APPLICATION TO:** COLORADO DIVISION OF HOUSING  
(1 ORIGINAL & 4 COPIES) **ATTN: UNA DOBRINIC**  
**1313 SHERMAN STREET, ROOM 500**  
**DENVER, CO 80203**

**NSP CONTACT:** **ALISON O'KELLY, NSP PROGRAM SPECIALIST**  
[alison.okelly@state.co.us](mailto:alison.okelly@state.co.us) 303-866-3409

- For all questions about the program, applications, guidelines and to be referred to a Housing Development Specialist.

### *INFORMATION ABOUT NSP3*

The Neighborhood Stabilization Program (NSP) was established for the purpose of stabilizing communities that have suffered from foreclosures and abandonment. NSP is a component of the Community Development Block Grant (CDBG). The CDBG regulatory structure is the platform used to implement NSP and the HOME program provides a safe harbor for NSP affordability requirements. Through the purchase and redevelopment of foreclosed and abandoned homes and residential properties, the goal of the program is being realized. Following the creation of allocation-based NSP1 in the Housing and Economic Recovery Act (2008), and competitively-based NSP2 in the American Recovery and Reinvestment Act (2009), NSP3 funds were authorized under the Dodd–Frank Wall Street Reform and Consumer Protection Act (Dodd-Frank Act) of 2010, providing a third round of neighborhood stabilization grants to all states and select governments on a formula basis.

For a program overview see HUD’s Neighborhood Stabilization Program Grants Website:  
<http://www.hud.gov/offices/cpd/communitydevelopment/programs/neighborhoodspg/>

For program development, training and toolkits see HUD’s NSP Resource Exchange Website:  
<http://hudnsphelp.info/>

### *STATE OF COLORADO NSP3 GRANT PROGRAM*

The Substantial Amendment to the State of Colorado’s Neighborhood Stabilization Program III (NSP3) Action Plan was submitted to the U.S. Department of Housing and Urban Development (HUD), Region VIII on February 28, 2011. The Plan is required under the Dodd-Frank Wall Street Reform and Consumer Protection Act (2010) in order to receive \$6,518,947 in Federal funds from the program. **The plan was approved and the grant agreement was executed March 11, 2011, making funds available for expenditure through March 11, 2014.** A Continuation of Intergovernmental Joint Cooperation Agreement has been executed to combine into one grant the following entitlements:

State of Colorado: \$5,098,309

City of Colorado Springs: \$1,420,638 (administered by State of Colorado)

The entire contents of the Action Plan are available online at:  
<http://dola.colorado.gov/cdh/NSP3SubstantialAmend.htm>

Criteria for projects that will be considered for funding under the provisions of the NSP3 Action Plan are available online in The State of Colorado NSP3 Application Criteria Checklist at:  
[http://dola.colorado.gov/cdh/NSP/NSP3/CO\\_NSP3FundingApplication\\_checklist.xls](http://dola.colorado.gov/cdh/NSP/NSP3/CO_NSP3FundingApplication_checklist.xls)

***REQUIRED APPLICATION MATERIALS:***

**PART A: Application Cover Sheet**

- Applicants must include a completed [State of Colorado NSP3 Application Criteria Checklist](#) as the cover sheet for their application.

**PART B: Colorado Division of Housing Grants and Loans Application**

- [Grants and loans application](#) (Word)
- [Application instructions](#) (Word)
- [Budget spreadsheet](#) (.XLS) for use in preparing your grant or loan application.
- [Programs spreadsheet](#) (.XLS)
- [Barriers to affordable housing development](#) (HUD form 27300)
- W-9 form ([PDF](#), [XLS](#))
- [Technical Assistance for Environmental Release of Funds](#)
- [Attachment L - 504 Self-Evaluation Plan](#)
- [Attachment M - Steps to Affirmatively Further Fair Housing](#)
- [Attachment N - Affirmative Fair Housing Marketing Plan](#)
- [Attachment O - Subrecipient Agreement](#)
- [Attachment P - Citizen Participation Plan](#)
- [Attachment Q - Community Development Plan](#)
- [Attachment R - Excessive Force Policy](#)

**PART C: HUD NSP3 Area of Greatest Need Map Results**

- Applicants must register and use the [HUD NSP3 Mapping Tool](#) to generate a map of the selected, eligible area in which their proposed project is located.
- Use the [HUD NSP3 Data for Colorado](#) to identify eligible areas.
- Use the [Data Dictionary for HUD NSP3 Data](#) to interpret the HUD NSP3 Data.

**All Application Materials will be available online March 21, 2011 at:**

[http://dola.colorado.gov/cdh/NSP/NSP3\\_App.htm](http://dola.colorado.gov/cdh/NSP/NSP3_App.htm)